## MEMBERSHIP 'FREEZE'

## **PERSONAL DETAILS** First Name: Last Name: Email: \_\_\_\_\_ Membership number: \_\_\_\_\_ Direct Debit Up-front **DIRECT DEBIT 'FREEZE' TERMS & CONDITIONS** • You can apply to freeze your membership if you have more than one month remaining on your contract. Memberships can be paused for a minimum of 14 days and a maximum of 30 days for 6 month contracts and 60 days for 12 month contracts. Flexi-term contracts are considered on a case by case basis. The 'freeze' period will begin on the next payment date. The period of any 'freeze' will be added to the minimum term of your contract. Payments will stop for the 'freeze' period. • Memberships cannot be paused retrospectively and management reserve the right to decline 'freeze' requests. **UP-FRONT 'FREEZE' TERMS & CONDITIONS** Memberships can be paused for a minimum of 14 days and maximum of 30 days for 6 month contracts and 60 days for 12 month contracts. Memberships with less than 30 days remaining cannot be paused. The 'freeze' period will begin on the next working day after request. Memberships cannot be paused retrospectively and management reserve the right to decline 'freeze' requests. **REASON FOR 'FREEZE' REQUEST** Travel | Medical | Other Start date:\_\_\_\_\_ Duration:\_\_\_\_\_ Comments: Signed:\_\_\_\_\_\_ Date:\_\_\_\_\_ OFFICE USE ONLY

Date recieved:\_\_\_\_\_\_Staff signature: \_\_\_\_\_

Notes:

